

Subject: Mask Policy for Patients and Visitors

Effective Date:

Revised Date:

Approved by:

Policy

To outline and clearly communicate mask use expectations within CDC guidance to prevent the spread of infectious diseases.

To establish a protocol for instructing staff of mandatory patient and visitor mask use within the clinic setting, at all times with minimal exceptions.

To establish a protocol for mask use exceptions for patients and visitors in accordance with ADA law.

Purpose

Masks provide a physical barrier to respiratory droplets. Mask use helps prevent the spread of COVID-19 creating a safer environment for staff, patients, and the general public.

Procedure: (Use the bullets below to develop procedures appropriate for your practice)

- Describe mask use requirements for patients and visitors.
- Describe mask use requirements for patients including how these will be communicated, such as, when patients make appointments.
- Define the situations when mask use exceptions may be considered for patients who request mask use exemptions.
- Define the protocol when medically exempt patients are allowed into the clinic.
- Clearly post your practice's protocol for mask usage including placing signage on the entry doors.

Revised:

This sample is a template only and is not intended to be used "as is." It is an example to assist the policyholder in the development of a document that is tailored to the individual practice. This sample is intended solely for the use of NORCAL policyholders as reference material only. It does not constitute legal advice, but is intended to supplement risk management advice. You may want to have this information reviewed by an attorney to determine if it is appropriate for use in your practice or institution.